

Govt. Degree College; Kadiri.

Procedures and policies for maintaining and utilizing **physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

The institution adheres to the state government established systems and procedures for maintaining and utilizing the physical, academic and support facilities. The maintenance of science laboratories is carried out by the respective departments under supervision of the in-charge of the department with the sub staff Record assistant Lab attendant Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the Stock Registers and their working condition by the respective departments. Minor repairs of the articles are carried out at the department level itself, utilizing the contingency amount sanctioned for that academic year. If repairs are major they are brought to the notice of the principal for the necessary action. At the end of the each academic year annual Verification committee is constituted for the verification of the articles with the stock registers and in-charges are instructed to update the stock register.

The Librarian along with his sub staff maintains the library with existing procedures and rules. Stock registers, Accession registers, and issue registers are being maintained and updated from time to time. The maintenance of sports complexes as well as the Play Ground, Gymnasium, is taken care by the Physical Director of the College. Regular morning prayers is conducted, because of this students strength improved and they are also well communicated the regular college circulars and other events which are going to be conducted in the college. After the prayer the Principal and the Physical Director go for the rounds around the campus and see the class work is peacefully and calmly conducted. Periodical meeting are conducted to encourage the students to participate in the sports and games. As the students regularly participate in the practice sessions their success rate in the sports and games is also very high because of this in many events our student's performance is good. Coming to the maintenance of the digital classrooms and virtual class rooms the care is taken by the technical team of the college. Repairs, renovation and maintenance of the physical infrastructure facilities like building repairs , classrooms, wash rooms, furniture, water supply, electric power supply are carried out with available financial resources by hiring technicians from outsourcing in addition to the existing contingent staff meant for maintenance purpose.





B. Srinivasulu

**PRINCIPAL,
S.T.S.N. Govt. Degree College,
KADIRI.**